#### **Documentation Guidelines**

#### 1.0 General Information

#### 1.1 Application Description

- a) Name. List the application name(s),
- b) Version Number,
- c) Version Date,
- d) Type. Indicate the type of application (e.g., display, formatter, etc.),
- e) Languages. List the programming languages used in the application(e.g., FORTRAN 77, C, C++, Perl, netCDF Perl, Tcl/Tk,python, Perl/Tk). If there is a mix, each language should be specified.
- f) Description. Provide a detailed functional description of the application and describe its operational use,

#### 1.2 Design Considerations

#### 1.3 Assumptions application makes

### 2.0 Configuration Information

- a) instructions for configuring the application, such as any apps\_defaults tokens that need to be defined
- b) any "housecleaning" that may need to be done (e.g., purge, clean-up) the application's directories/files
- c) location of any input and output files
- d) any cron entries if required

### 3.0 User How-To (if its GUI, show images)

# 4.0 Troubleshooting Information

### **5.0 Maintenance Information**

- a) List the original developer (last name, first name) of application(s)
- b) Originating Office: List the office
- c) List maintenance programmer (last name, first name) assigned to this application.

## 6.0 References